



# Facility Rentals

Museum facilities for your event will create a memorable experience.

	Rate Per Hour	Rate for 6 Hours	Minimum Rental	Reception Capacity	Meal Capacity
Entire Facility	\$500	\$2,500	2 Hours	1,500	600
Parade Grounds	\$200	\$950	2 Hours	1,500	400
Legacy Hall	\$250	\$1,250	2 Hours	100	80
Lobby	\$300	\$1,500	3 Hours	175	120
Buffalo Plaza	\$100	\$500	2 Hours	500	N/A

- Rental of facility **does not** include access to the exhibit areas. Group Rates are available for admissions to exhibits.
- Rental of Parade Grounds and/or the Legacy Hall includes access to the restrooms, but not the lobby.
- Rentals include tables and chairs for up to 100 people (**excludes set-up, take-down and cleanup**). Additional equipment is the responsibility of the renter.
- **Set-up and take down service is available upon request for an additional charge.**
- Lobby Events may not start until 6:00 PM on Monday – Saturday, 5:00 PM on Sundays. Other rental venues may be allowed to start during museum hours, but must be discussed with FTX staff.
- Set-up may be allowed at earlier times with FTX staff approval and must be stated on the rental contract.
- 50% deposit is required to secure reservations; 50% of deposit is non-refundable (25% of total rental fee).
- If alcohol is being served, the renter is responsible for compliance with all Texas Alcoholic Beverage Commission policies ([www.tabc.state.tx.us](http://www.tabc.state.tx.us)) and must provide a security officer.
- The Welcome Theater may only be rented as an “Add-On” feature when renting the Lobby. This will be an additional \$150 on top of the Lobby fee.

